

Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.

Reserve

WAR FOOD ADMINISTRATION
Washington 25, D. C.

March 23, 1944

ADMINISTRATOR'S MEMORANDUM NO. 39

Clearance of Memoranda
Announcing Organization and Personnel Changes

Effective immediately all memoranda to be issued by constituent organization units within the War Food Administration announcing major organization and personnel changes, both departmental and field, shall first be cleared with the Director of Personnel before they are released.

The above requirement is intended to make sure such changes conform to the policies and plans of the Administrator's Office before they are announced.

Marvin Jones
Administrator

